

Park View

Elementary School

Student Handbook

2023-2024



PUEBLO SCHOOL DISTRICT 60

315 W. 11th Street
Pueblo, Colorado 81003

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Mission

To provide a high-quality education that assures each student the knowledge, skills, and dispositions to lead a life of purpose and impact.



PUEBLO
SCHOOL DISTRICT 60
Educating for Purpose and Impact

Pueblo School District No. 60 does not discriminate on the basis of race, creed, color, sex, sexual orientation, gender identity/expression, marital status, national origin, religion, ancestry, age, disability, need for special education services, genetic information, pregnancy or childbirth status, or other status protected by law in admission, access to, treatment or employment in its educational programs or activities. Additionally, a lack of English language skills is not a barrier to admission or participation in activities. The following individual has been designated to handle inquiries regarding the non-discrimination policies: Executive Director of Student Support Services, Andrew Burns, andrew.burns@pueblod60.org, Title IX Compliance Officer for complaints involving students. This individual can be located at 315 West 11th Street, Pueblo, Colorado 81003, (719) 549-7100. Inquiries about Title IX can be directed to Pueblo School District No. 60's Title IX Coordinator named herein; the Assistant Secretary for Civil Rights of the Department of Education at (800) 421-3481, OCR@ed.gov; or both. Complaint procedures have been established for students, parents, employees, and members of the public. (Policy AC, AC-R).

Si tiene alguna pregunta sobre esta información, por favor llame a la escuela de su niño.

School Mission

Park View Elementary is a safe learning community committed to preparing students to be academically, socially and college and career ready.

Principal’s Message—Floyd Gallegos

Welcome to Park View Elementary School!

Park View Parents:

Hello, my name is Mr. Floyd Gallegos and I am excited and honored to be appointed as the Principal of Park View Elementary School. I am excited about the innovative ideas that we are planning on implementing here at Park View Elementary. My main focus and dedication will be to the teachers, students, staff, and parents of Park View Elementary. Communication is the key to healthy relationships. Please feel free to contact me when you have issues or concerns about what is happening with your son or daughter. I take my responsibilities very seriously and I sincerely care about the emotional, intellectual and physical well-being of all of our children.

Thank you for entrusting your most precious children to our care. We plan to have a great year. Our goals for all of our students include:

- Building a solid academic foundation consisting of mastery of the basic skills (reading, math, and language arts)
- Building self-discipline and a sense of responsibility
- Fostering creativity
- Developing age appropriate technological skills
- Applying the six elements of No Excuses University, preparing our students to be college ready

To summarize, we are preparing students for success in the 21st century!

Achieving these goals is a shared responsibility involving the school, the home, and the students. This responsibility involves working as a team to guide each student in reaching his or her fullest potential. Park View Elementary School is a “top quality place” due to a dedicated professional staff, and wonderful parents and students!

Thank you,
Mr. Gallegos

School Hours, Attendance, & Early Dismissal

School attendance is required by Colorado Law.

A doctor's note will be required for absences exceeding three (3) days. It is not possible for a student to completely make-up work missed during an absence; the child misses valuable instructional time from the teacher. Therefore, being in school regularly and on time is essential for a student to be successful. Parents are encouraged to arrange medical appointments outside the school day when possible. It is understandable that sometimes circumstances arise when early dismissal is necessary.

- A child, who is dismissed early, will not be allowed to walk home and must be dismissed from the school office.
- While perfect attendance is encouraged, we recognize that your child may become ill and need to be at home in order not to spread the illness or disease. In the event that your child is absent from school, please contact the school office and provide appropriate documentation.
- If your child has an accident, becomes ill, or has a fever you will be contacted.
- Your child is expected to be ready for learning the minute the bell rings at 7:45 a.m.
- Students are not permitted on the playground before 7:40 a.m.
- Chronic tardiness affects your child's learning. It is imperative for your child to be in the building each morning by 7:45 a.m. Four tardies equals 1 unexcused absence, please work with us to ensure you have your children here on time daily.



Kindergarten to 5th Grade

Monday—Thursday 7:45 a.m. - 3:05 p.m.

Breakfast is served in the cafeteria/classrooms from 7:45 a.m. to 8:15 a.m. each morning.

Students are not permitted on the playground before 7:40 a.m..

Teacher supervision on the playground begins at 7:40 a.m. each morning.

School Office Hours 7:30 a.m. to 4:00 p.m.

All Visitors to the Building are to use the main entrance located on 9th & Monument

For your child's safety, all parents, visitors, and volunteers must report to the school office.

Instructional Program

Reading, writing, and mathematics are priorities in your child's total academic program. The instructional program is aligned with the Colorado and Pueblo School District 60 #60 academic standards.

Our instructional delivery includes: whole class instruction, small group instruction, guided practice time, individualized instruction and independent practice time including homework activities.

Regular assessments including the state CMAS/Alternate tests will indicate your child's progress and proficiency levels in reading, writing, and mathematics. Students will receive report cards at the end of each nine-week period and interim progress reports will be distributed to all students at least every three weeks. All students' reading fluency will be assessed through Progress Monitoring at least once a month and more often if a student is not demonstrating progress.

Our reading program includes a multi-sensory approach focusing on the five components of reading including: phonemic awareness, phonics, vocabulary, comprehension, and reading fluency. Our students who are having difficulty with reading may receive intensive reading instruction based on specific need.

Students, K-3, having difficulty with reading will be placed on a READ Plan with specific targeted objectives.

Students who qualify for additional special instructional support plans may also receive instruction from:

- Exceptional Student Services
- Gifted/Talented
- English Language Development
- Individualized plans will be developed and updated at a special parent conference held annually.

It is important for every child to read, read, and read!

Parent Teacher Conferences

Parent-student-teacher conferences are held to discuss your child's progress. It is a time to talk and discuss your child's needs for continued improved student achievement. Our goal is to have 100% parent participation! **1st Semester-Weeks of October 16 - 19 (TBA); 2nd Semester- Week of February 19-22, (TBA).**

Please contact your child's teacher or the principal if you have specific questions or concerns about your child's instructional program.



Technology

Computers are tools for supporting your child's learning. Our students use computers to reinforce previously taught learning objectives, apply skills, and individualize independent practice activities based upon the needs of your child. Simple word processing skills will be taught to our students. Students/parents are responsible for maintaining and keeping their computer secure in the condition they receive it.



All kindergarten through fifth grade students will be expected to master the technology proficiency skills specific for each grade level.

The use of internet and the application of skills will be introduced to our intermediate grade level students. ***Students must follow the Pueblo School District 60 policy for school internet usage and parents must sign a permission form prior to students using the internet.***

Field Trips

Field trips are taken periodically to enhance your child's learning. All field trips are aligned with the academic standards and are in accordance with the Pueblo School District 60 transportation policy.

Parent volunteers may attend their child's scheduled field trip, however, parents must provide their own transportation. A parent volunteer is expected to assist with the supervision of students and to assist the teacher.

A parent or guardian signed field trip permission form must be received at the school office prior to a student attending a field trip.

All that we are shall pass on to our children - our loves, our hopes, our dreams, our character. Therefore, let your thoughts be planted in rich soil and let your actions stand tall in a child's eyes. Just as fruit does not fall far from the tree, children do not stray far from their heroes.

What's Best for Kids

Learning in a new setting — Partnerships — Home and School Working



Physical Education

Your child will be participating in physical education activities at least twice a week. Physical education includes standards-based activities including health and fitness activities which are developmentally appropriate for our elementary level students.

Appropriate dress is very important to ensure the safety of each student. Clothing should be comfortable for exercise and shoes should tie around the ankles such that the shoes will not slip off during running activities. For your child's safety, no sandals or flip-flops are to be worn on the days students have PE classes. Girls are to wear shorts under skirts or dresses if such attire is worn on PE days.



If your child is restricted from Physical Education instruction as determined by his/her medical doctor, an official medical notification is required indicating the period of exclusion and conditions to be followed when regular activity resumes.

Healthy bodies promote healthy minds.

Park View Elementary follows, Pueblo School District 60 district wellness policy. The policy was last revised in 2016. Pueblo School District 60 is currently determining areas of concern via a district wellness task force in conjunction with the Rocky Mountain Research Center 2017-2018.

Goal #1: The adoption of a health and wellness section in the Park View Elementary Student/Staff handbook.

Strategy	Responsibility	Timeline	Resources	Success Indicator
Have the health and wellness policy visible with students handbooks	School administration	2022-23		The goal is added to the schools UIP.

Goal #2: Written guidelines for a school wide wellness team are established with in the Park View Elementary Student/Staff Handbook.

Strategy	Responsibility	Timeline	Resources	Success Indicator
Have the wellness team guidelines visible within staff handbooks	School Wellness Coordinator	2022-23		The goal is added to the schools UIP.

Wellness Committee Expectations

- 1) The Wellness Committee should consist of at least one grade level representing including specialists.
- 2) The Wellness Committee should meet at a minimum once a month.
- 3) The Wellness Committee should host at least one wellness event for students and one wellness event for staff.

Music Education

The performing and fine arts are critical to your child's learning. Students who participate in music activities expand their creative abilities, grow in self-confidence, and show better attendance at school. Music is around us every day in our lives and it is exciting to see our students develop their talents and interest in music.

Each student in first through fifth grade will have music class twice a week. Kindergarten students will have a music class at least once a week.

Each grade level will have an opportunity to perform at one of our student recognition assemblies.



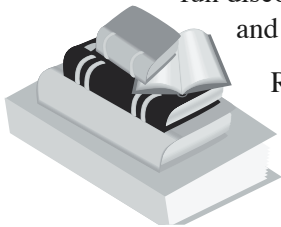
School Song

We are from Park View Elementary,
Park View Elementary,
The best in the west are we.
Park View Elementary, Park View Elementary,
The best that we can be!

The principal, the teachers, the students and the staff
We all work together in readin', writin', math.
Our school is the greatest, we'll shout it loud and clear,
Park View Cubs let's give a cheer:
(spoken) Park View Cubs, all the way, Park View Cubs, hooray!
(repeat to beginning, end on "be")

Media Center

Students are encouraged to use the media center to check out books, work on special projects, seek information, and have fun discovering the world of reading adventures. Our students will be taught the literacy information skills and technology proficiencies by attending weekly instruction sessions in our media center.



Reading can take us to many places that we might not otherwise be able to go!

The Accelerated Reader program is used to encourage students to read, record the number of books read, chart comprehension levels as the students complete a comprehension test on the computer, and encourage a variety of reading materials for all of our students.

All students are expected to select books and meet the grade level AR expectations for each quarter. Therefore, it is highly encouraged to have your child read at least 20 minutes each day.

Counselor

The purpose of school counseling is to provide a comprehensive program that encourages students to succeed in all areas of their lives. Our program at Park View is in accordance with the National Standards for School Counseling. Classroom presentations, small groups, and individual student sessions are used to teach and reinforce our school wide behavior and learning goals, teach conflict resolution, understanding of diversity and tolerance, develop goal setting plans, monitor student progress, ways to maintaining a caring school, etc.

This year the counselor will present special topics within individual classrooms like:

- Positive Behavior
- Conflict Resolution
- No Bullying
- Safe Schools



Academic achievement is supported by the counseling program through facilitating planning meetings with teachers and parents, assisting with assessments, supporting educational standards in the classroom, and coordinating our academic excellence program. Counseling services are linked to other community agencies that help our children such as Operation School Bell, Department of Social Services, Health Solutions, the Lions Cub, etc. If you have any questions or concerns, please contact the school counselor.

- **Parents, please keep the office updated when you have an address and/or a telephone number change. It is important that the school office always maintains current home information and an emergency telephone number for each student.**
- **Parents, please remember to contact the school office of student absences/ illnesses no later than 9:30 a.m. each day. If the automated system contacts you before you call, your student will have an unexcused absence.**
- **Parents, please know the district requires school personnel in the school office to inquire about reason for student absences. This information provides the district and county health official with documentation of illnesses such as influenza, chicken pox, etc.**

Daycare and after school pick-up of students needs to be arranged prior to dropping students off each day. Please ensure someone is picking your child up promptly at 3:05 p.m. and your child knows who is picking them up.

Homework



All students are expected to read, share a story, or have a parent read to them for at least 20 minutes every night.

There is no exaggeration to say that homework is a staple of U.S. education. By the time students reach the middle grades, homework has become a part of their lives. The reason commonly cited for homework makes good sense: It extends learning opportunities beyond the school day. This might be necessary because “schooling occupies only about 13% of the waking hours of the first 18 years of life,” which is less than the amount of time students spend watching television. Homework and practice are ways of extending the school day and providing our students with opportunities to refine and extend their knowledge.

- Completing take-home independent activities should be no longer than 30 minutes.
- Homework is appropriate for all grade levels.
- All students are expected to read or share in a read aloud book for at least 20 minutes every night, 7 days a week
- All students are expected to practice math facts

Work space for homework time is important—find that special space for your child!

Breakfast and Lunch Program

Nutrition Services provide the breakfast and lunch program. Our school qualifies as a universal free lunch program. Therefore, it is most important that a current free-reduced lunch application is maintained for all of our students.

While students have options as they select items from the daily menus, it is important that each child has a basic meal representative of the food pyramid. Healthy snacks are encouraged. We strive to provide nutritional snacks lower in fat and less in sugar content. Nutrition Services sells snacks for a minimal cost. During the lunch period, our students play first then eat. Research repeatedly shows recess before lunch can help students perform better in school, eat healthier, and promote a lunchroom atmosphere conducive to eating.

The benefits are:

- Improved cafeteria atmosphere
- Fewer classroom discipline problems after lunch
- Increased classroom time on-task
- Increased entrée consumption

Breakfast is available daily in the classroom from 7:45 to 8:15 a.m., students are not to be on the playground sooner than 7:40 a.m.



Universal Meals

Pueblo School District 60 is participating in a Universal Lunch and School Breakfast Program for the current school year at all D60 schools. All students enrolled at at D60 schools may participate in the breakfast and lunch program at no charge to them. Snack items and adult meals will be available for sale each day.

Community Eligibility Provision Participating Schools

All students will be served breakfast and lunch at no cost. Families should complete a combined application to provide vital data for school funding.

Families should submit a Family Economic Data Survey* in the school office, online at www.pueblod60.org, by visiting <https://www.myschoolapps.com/Home/PickDistrict>, or scan the QR code to the right ➡.



- Families are encourage to **fill out the Family Economic Data Survey***.
- **You only need to submit one application per household, even if your children attend more than one school in Pueblo School District 60.**

*This form may be used only for schools participating in the federal child nutrition programs. All D60 schools are participating in the Community Eligibility Program (CEP), receipt of school meals does not depend on households returning this form. **In all schools, this form is also used in connection with other federal, state and local education programs, including determining whether the school district is eligible for state additional funding on the behalf of the student(s). By filling out the form, the parent is ensuring the district will receive the additional state funding to which it is entitled based on the population of students served by the district.**

Families are encouraged to submit an application

Studies have shown that children who are not hungry perform better in school. By providing breakfast and lunch to all children at no charge, we are hoping to support a better learning environment for our students.

The school breakfasts and lunches that we serve follow U.S. Department of Agriculture guidelines for healthy school meals. The School Breakfast and Lunch Programs cannot succeed without your support; please encourage your children to participate in the school meal programs.

Non-discrimination Statement: In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotope, American Sign Language, etc.) should contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at [How to File a Program Discrimination Complaint](#) and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: (1) mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410; (2) fax: (202) 690-7442; or (3) email: program.intake@usda.gov.

Food Charge Policy

PROCEDURES

Food Pre-Payments

Breakfast and lunch are provided free of charge to all District 60 students. This is the benefit of the Community Eligibility Provision. Any additional foods chosen by students **MUST** be paid for either prior to service or at the time of service. **NO CHARGES WILL BE ALLOWED AT ANY GRADE LEVEL.** Please be sure your student has a payment method *prior to purchases* or the sale will not be completed. Prepayments may be made on-line by clicking on the link, www.myschoolbucks.com or scanning the QR code to the right. ➡.



Charging Foods is NOT allowed in any D60 School

District meal charge policy goals are:

Students who wish to purchase additional foods beyond those provided at no charge under the Community Eligibility Provision must pay for those foods.

- To encourage parents to assume the responsibility of meal payments and to promote self-responsibility of the student;
- To treat all students with dignity in the serving line regarding meal accounts;
- To establish policies that are age appropriate;
- To establish a consistent district policy regarding charges and collection of charges.
- Charging is not allowed at any grade level

MEAL PROGRAM COMPUTER SYSTEM

Nutrition Services uses the MCS computerized Point of Sale System that operates like a debit account. Students must prepay into their account and access their money by entering an account code into a pin pad. The Manager can also help the child look up their account at the computer terminal.

Students must prepay for additional foods

- **No cash will be accepted on the serving line in grades K-5**
- Prepayments are accepted via cash or check in the school cafeteria before 10:00 am.
- Make checks to ***Nutrition Services*** and write your child's name on the memo line
- This process has been established so that all students are using the same method of exchange
- Receipts are available on request

Parental Control

Parents may control how money is spent. Parents may designate if their child is not allowed to spend account money on a la carte food items.

As an additional courtesy to parents, they may request a report showing when deposits were made and when the student ate meals.

Parents Right to Know

In the federal No Child Left Behind Law, parents are guaranteed certain rights. One of these is the right to request information regarding the professional qualifications of your child’s classroom teachers. This must be provided in a timely manner to you, and in a language the parent can understand. Specific information that parents may request is about their child’s teachers are listed below:

- Whether the teacher has met State qualification and licensing criteria for the grade levels and subject areas in which the teacher provides instruction.
- Whether the teacher is teaching under emergency or other provisional status through which State qualification or licensing criteria have been waived.
- The baccalaureate degree major of the teacher and any other graduate certification or degree held by the teacher, and the field of discipline of the certification or degree.
- Whether the child is provided services by paraprofessionals and, if so, their qualifications.

In addition, parents must receive:

- Information on the level of achievement of the parent’s child in each of the State academic assessments.
- Timely notice that the parent’s child has been taught for four or more consecutive weeks by, a teacher who is not highly qualified.

Parent Involvement

Park View Elementary School strives to educate parents in ways to become actively involved in their child’s academic growth and achievement. In cooperation with the No Child Left Behind Act that indicates every school will promote partnerships that will increase parental involvement and participation in promoting the social, emotional and academic growth of children; Park View Elementary School will enhance our parental involvement policy to include the following goals and activities to improve student achievement.

These parental rights and expectations for Title I schools are set forth in the federal law, No Child Left Behind, and federal guidelines for Title I schools.



Parents—children’s first teachers!



WHAT IS NO EXCUSES UNIVERSITY?

Damen Lopez is the founder of No Excuses University (NEU). He began NEU when he was a principal at Los Penasquito (Los Pen), an elementary school in Poway Unified School District in San Diego. He started NEU after researching the kinds of programs available for teaching elementary school students about going to college. Because there wasn't anything for elementary school, he founded No Excuses University. His mother used to tell him every night before bed, "After high school, comes college."

No Excuses University is based on the idea of college readiness—"Every student deserves the opportunity to be educated in a way that prepares them for college, if they so choose to attend." The Six Exceptional Systems help schools focus on the most important part of a school—learning and better results for students' education. No Excuses! No Limits!



NEU: Six Exceptional Systems

A Culture of Universal

Achievement: When everyone at a school believes that all students can

learn, no matter what! **At Park View**, staff members have created beliefs and norms and have one goal:

Every student will be performing at or above grade level in all subject areas.

Our Beliefs

We believe...

~ every student will be proficient in all subject areas, including life skills such as respect for themselves and others. Student growth is the key to proficiency, and in order to support this, staff members must collaborate with one another to help all students.

~ student effort is driven by our expectations, example, & excitement. It is our job to state expectations, model positive interactions with one another, and provide a positive learning environment which offers students multiple opportunities to participate in a variety of learning experiences in which they can be successful.

~ students' challenges in life do not define who they will become. These challenges are simply stepping stones to success. It is our job to create positive relationships with students and their families. Challenges will not interfere with our high expectations; expectations will be fair for all students.

~ consistent collaboration among staff members, and with students/families, is critical to student and school success. Collaboration should happen on a daily basis through formal structures, as well as informally with students at the heart of our work.

~ high expectations will be set for students, staff, and parents, with permission to fail while taking academic risks, support for persevering



and showing grit, and opportunities to learn while never giving up—no matter what—No Excuses!

Collaboration: Teachers and other staff members work together in an effort to prepare students for college. **At Park View**, teachers engage in weekly math planning with the math specialist. Staff members also participate in planning family engagement events; grade levels meet on a weekly basis to discuss student learning, and data meetings take place with specialists, administration and classroom teachers to focus on teaching and learning.

Standards Alignment: Teachers plan their lessons using the correct grade level standards for the area(s) they teach. **At Park View**, teachers use AZ College and Career Readiness standards as a guide for all they do.

Assessment Plan: Teachers plan common assessments that align to the standards. Successful common assessments will show teachers if students have mastered the standards. Teachers can then adjust their lessons as necessary. **At Park View**, teachers have been and

continue to engage in trainings that help them analyze data and provide them with new strategies for lessons and interventions.

Data Analysis: Data should be the language of any NEU school. Teachers analyze data to plan for interventions and daily lessons. **At Park View**, teachers use data to plan for instruction during weekly math planning, weekly grade level meetings, and monthly data meetings.

Interventions: Data is used to plan interventions. Interventions provide teachers with data regarding the effectiveness of an intervention. **At Park View**, all students engage in interventions/enrichment 4-5 days/week for Reading or Mathematics.

Mirage has been working hard to implement these systems and will continue to refine them.



NEU: Mirage Pledges

An important part of being a No Excuses University (NEU) school is that everyone makes a pledge to give their best effort to help send Mirage students to college.

At Mirage, a 3-way pledge is introduced every academic year. Students, parents, and teachers are asked to sign it as a way to begin the conversation of helping to support students to be college bound.

Part of the staff pledge is that:

We are committed to providing extraordinary educational opportunities to every learner.

Teachers Pledge to:

- ❖ Teach state standards

- ❖ Communicate regularly with parents
- ❖ Strive to meet the individual needs of each student

Students Pledge to:

- ❖ Arrive to school every day, on time unless they are ill
- ❖ Follow the school rule
- ❖ Complete and turn in assignments
- ❖ Share letters, corrected work, and other school information with parents.

Parents Pledge to:

- ❖ Ensure that their child(ren) attend school every day, on time, unless they are ill
- ❖ Practice and use the Take 5 commitment
- ❖ Look at communication from school- corrected work, fliers, letters

What is the Parent Take 5 Pledge? We ask that parents take 5 minutes each day to talk to their child(ren) about their day:

Take Five!

1. What is your student goal?
2. What did you do today to achieve your goal?
3. How did you make your character count today? (Roadrunners' RULE!)
4. What can you do tomorrow to conduct yourself as an NEU student?
5. Encourage your student in a specific and genuine way.

NEU: Symbols



At Park View, one of the most obvious signs is our new No Excuses University logo! This logo will be used to create student and staff t-shirts.

NEU shirts will continue to be worn by staff members on Mondays, and soon students will be able to wear their official NEU shirt on Mondays too! Every classroom has adopted a 4-year university and that university's symbols



are visible in and outside of the classroom. Fridays are college spirit days, when we encourage students to proudly wear their college t-shirt or colors.

During the year, students will continue to learn about their classroom adopted college through virtual field trips, and possibly a visit from that college. NEU planners are used in grades 2-6, and college vocabulary will be learned at every grade level. College themed bulletin boards and flags are in hallways and other common areas.

All of this is done to get students to think about college and begin the conversation about which college they would like to attend. At Mirage, we truly believe that every child should begin preparing for college, starting in preschool—NO EXCUSES! NO LIMITS!



Federal Requirements for Districts and Schools

- Title I schools will set an annual Title I meeting for parents during which the school principal describes the program, how the federal funding is used and how Title I will benefit students.
- Title I schools will establish effective home/school communication. Success rate will be measured through the Spring Parent Survey.
- On an annual basis, Title I schools will provide parents with student/school achievement data, the highly qualified status of each teacher, Adequate Yearly Progress status and the State Accountability Report for their school
- Title I schools will ask for parent input through a spring survey.
- Title I schools will support positive parenting and healthy families.
- Title I schools will assist parents in understanding the importance of education.
- Title I schools will promote family literacy by integrating early childhood, adult literacy, adult basic education and parenting education.
- Title I schools will provide parents with the tools to support their child/children in their educational efforts.
- Title I schools will assist parents in understanding academic achievement standards, assessments and how to monitor progress.
- Title I schools will provide a climate that connects parents with their child's learning environment.
- Title I schools will involve parents with the planning and design of the Title I School wide Plan and Parent Involvement Plan.
- Title I schools will share authority in decision-making with parents.
- Title I schools will provide training for staff to increase their skills in interacting and communicating with parents from diverse backgrounds.
- Title I schools will share and discuss the Title I Compact with all parents.
- Title I schools will assist parents in accessing community resources.
- Title I schools will strengthen their programs through business partnerships.
- Title I schools will encourage families to share their skills and expertise with teachers and students.

PARENT'S RIGHT TO KNOW:

Parents of all children in all Title I schools have the right to request and receive timely information on the professional qualifications of their children's classroom teachers.

- Whether the teacher has met state qualifying and licensing criteria for the grade levels and subject areas in which the teacher is teaching;
- Whether the teacher is teaching under emergency or other provisional status through which state qualification or licensing criteria have been waived;
- The baccalaureate degree major of the teacher and any other graduate certification or degree held by the teacher, including the field of discipline of the certification or degree; and
- Whether the child is provided services by paraprofessionals and, if so, their qualifications.

Additional Funding Support Your Child’s Academic Program

Continuous instructional improvement is supported by the following state and federal grants at Park View Elementary School.

WHAT	HOW
Title I	Enables schools in high poverty areas to provide lower-achieving children opportunities to acquire the knowledge and skills necessary to meet challenging content and performance standards.
Title II, Eisenhower Professional Development	Helps schools and districts ensure that teachers and other staff have access to sustained, intensive, high quality professional development particularly in math and science that is aligned to challenging content and performance standards.
English Language Development	Supports high quality and comprehensive educational and support service programs for monolingual and immigrant students.
Safe, Drug Free Schools	Supports and strengthens programs that help to prevent violence, the use of alcohol, tobacco and drugs and other harmful behaviors in and around schools.
Community Advocate	Builds on student strengths to address the issues of truancy and improved attendance by providing a caring committed team who aggressively supports our student, families, and community in succeeding academically and socially. The Community Advocate also provides homework assistance, individual tutor assistance in content areas, recreational opportunities, information regarding community activities, and opportunities for parents and the community which promote student achievement.

Student Safety

As we strive to improve our school, Park View Elementary School will build an environment that is positive, efficient, and meets the needs of our learners. To ensure the highest level of safety for your child, the following information is provided relative to a variety of emergency situations that may occur while your child is in school. Recent events in history have left us with the horrifying knowledge that the unexpected can happen. A fire, a chemical spill, or weather conditions that could drastically change our routines. Periodic practice drills teach children where to go and how to behave in case of various kinds of emergencies.



Your child's safety is of the utmost importance to all of us.

Crisis/Emergency Information

Please prioritize names when listing emergency contacts on your child's enrollment card. We will not release your child to anyone not authorized or who does not have custodial rights to the child. For your child's safety a picture ID may be requested when a child is being dismissed outside of the regularly scheduled day.

It is important that the school office maintain a current home telephone number and an emergency telephone number for each student.

Severe Weather Conditions

Unless there are inclement weather conditions children, will remain outside before school and during lunch recess periods. If severe weather conditions exist, red flags will be placed on the school doors which mean all students must report to the gym. In the event Pueblo School District 60 are to be closed due to weather conditions or facility problems, please listen to the news broadcasts on the radio and the television.

In the event of a Disaster/Crisis

In the event of a disaster—natural or man-made, know that we act in your child's best interest when your children are at our school. Conditions of a crisis or disaster may cause any of the following:

- Lock-down with increased security
- School is dismissed before the regularly scheduled time
- Evacuation of the building
- Evacuation of the building to Risley Middle School
- Shelter our students at Park View School



Our policy for early dismissal is that every effort will be made to contact parents to have them pick up their children and to verify that someone will be home before releasing a student early. All available staff will be needed to contact families and daycare centers to notify them of the early release time. Therefore, it is important that the school office maintain a current home telephone number and an emergency telephone number for each student. If school is dismissed early, we will bring the siblings together in a designated area as we wait for the students to be picked up by you or the designated emergency contact person.

If a student brings a weapon to school—the student will receive appropriate discipline action.

A dangerous weapon means:

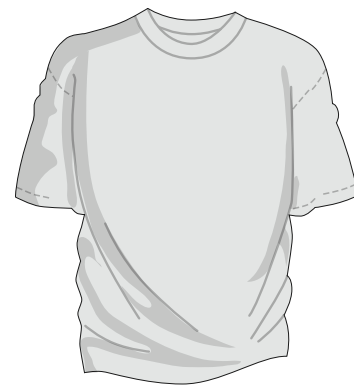
- A firearm or a facsimile that could reasonably be mistaken for an actual firearm
- Any pellet, BB gun or other device designated to propel projectiles by spring action or compressed air
- A knife with a blade that measures longer than two and half inches in length.
- Any object, device, instrument, material, or substance whether animated or inanimate, used or intended to be used to inflict death or serious bodily injury including, but not limited to slingshot, brass knuckles, or artificial devices.

We will make every effort to contact you or your listed emergency contact person if there is an emergency regarding your child!

Dress Code & Personal Items

All students are to dress for learning in attire that provides comfort, modesty, and ensures safety. The student's appearance and attire should not disrupt the learning atmosphere at Park View Elementary School.

The standardization of attire for learning will be our blue/gold NEU T-shirts or a plain collared polo shirt in blue and may be purchased at Park View Elementary. The cost for our NEU school uniform shirts is \$10.00. We will be piloting something new for the 2023-24 school year. Monday and Thursday our scholars will wear their school NEU uniforms. On Tuesdays and Wednesdays they can wear their personal attire as long as it is within the guidelines.



Students may also wear tops/shirts which are awarded to them for academic excellence, special school groups, etc.

Students will be allowed to wear jeans, slacks, cropped pants, skirts, skorts, and shorts that are of the appropriate length for school, not for summer play. There will be no sagging or excessively baggy pants, **belts are to be worn. Belts are not to hang in excess.**

If a student does not wear the appropriate Park View approved uniform a loaner shirt will be given to the student to wear for the day and the student will be charged **50 cents per day**.

Appropriate footwear for physical education includes the type of shoe that is a closed-toe sport type, appropriate for running, indoor/outdoor activities. **No flip-flops or sandals are to be worn for PE classes.**

Hairstyles/haircuts disruptive to the learning environment are prohibited.

Minimal jewelry should be worn. Large hoops, dangling earrings or long fingernails are not allowed due to the concern for the child's safety in physical education and recess periods.

Hats, gloves, sunglasses and other outdoor wear may be worn to school but may not be worn in the building.

Clothing with inappropriate language or graphics considered to be offensive may not be worn, clothing shall not display lettering or numerical figures which carry a connotation of immorality, vulgarity, obscenity, alcoholic beverages, drugs, or tobacco.

It is recommended that students do not bring expensive personal items to school. A secure storage area is not available in every classroom and replacement for losses or damage is not possible, the school will not be responsible for the loss. **Electronic devices like iPods, CDs, Gameboy, radios, headphones, etc. are entertainment devices which are not to be at school.**

Cell phones are disruptive to the teaching and learning environment at school, if your child is in need of a cell phone, classroom teachers will collect them each morning, storing them in a safe place, and returning them at the end of the school day. If the student does not turn the phone in each morning and it is "collected" by an adult, it will be taken to the principal's office, where parents may retrieve it. Please know, students will be the responsible party to inform parents they need to pick it up from the principal.

The trading, buying, or selling of personal items like special cards, toys, etc. is never allowed, due to conflicts which may arise from such transactions.

Special Occasions

Traditionally students may bring birthday treats for their classmates, it is encouraged when selecting your child's special treats that you keep in mind healthy snack items that can quickly and easily be distributed to recognize your child's special day. These celebrations will happen at the end of the day in order to not interfere with instruction and student learning.

Special items like flowers or balloon bouquets are delivered to the child if it is not disruptive to the learning environment. Otherwise, such items will remain in the school office until the end of the school day.

Healthy Schools

Includes: Student Wellness, Good Nutrition, Exercise

Procedures for Medications to be taken at School

School Response to a Pandemic or other Serious Infectious Disease

The Board of Education promotes healthy schools by supporting student wellness, good nutrition, and regular physical activity as part of the total learning environment. Improved health optimizes student performance potential, as children who eat well-balanced meals and are healthy are more likely to achieve academic success. It is important to have your child eat healthy foods, get regular physical exercise, get sufficient amount of sleep for growing bodies, and to drink plenty of fluids.

Remind your child to practice good hygiene—which includes the following:

- Cover your cough
- Wash hands frequently
- Encourage the use of hand sanitizer



Your child should stay at home if your child has a fever of 100.4 temperature or is contagious.

In an effort to minimize chronic head lice problems, healthy checks will be conducted quarterly.

No prescriptions or non-prescription medication shall be administered at school without the following requirements being met:

1. Medication shall be in the original properly labeled container.
2. The school shall have received written permission from the prescribing practitioner to administer the prescription and written consent from the parent/guardian. Forms are available in the office.
3. All medication shall be safeguarded at school to avoid any risk that may be improperly ingested by any one.
4. Medications may be given legally only by school personnel whom a registered nurse has trained and delegated the task of administering such medication. All persons, principals, and their designees, administering medication must complete a required yearly training conducted by a registered nurse.

The Pueblo community and school community is preparing action steps in the event of a pandemic flu. Action steps include:

Level I—preparedness and practicing good hygiene of all students and staff as well as monitoring attendance, maintaining standard cleaning practices and following universal precautions.

Level II—steps for an outbreak of flu disease which includes working with Pueblo City-County Health Services and in determining if a Level III exists which may result in declaration of closing schools and reopening after the outbreak

**The Wellness Center is located at Risley Middle School
and is there to help serve our students' health/medical needs.**

Immunizations

See the letter and chart on pages 18-20.



Dear parents/guardians of students attending Colorado kindergarten - 12th grade schools for the 2023-24 school year:

We know you're thinking of all the things you need to do to make sure your student is ready for school. Getting vaccinated is an important part of their school readiness and keeps children from catching and spreading diseases that can make them sick and potentially disrupt in-person learning.

Required and recommended vaccines:

- Colorado law requires students who attend a public, private, or parochial Kindergarten - 12th grade school to be vaccinated against many of the diseases vaccines can prevent unless a *Certificate of Exemption* is filed. For more information, visit cdphe.colorado.gov/schoolrequiredvaccines. Your student must be vaccinated against:
 - o Diphtheria, tetanus, and pertussis (DTaP, Tdap).
 - o Hepatitis B (HepB).
 - o Measles, mumps, and rubella (MMR).
 - o Polio (IPV).
 - o Varicella (chickenpox).
- Colorado follows recommendations set by Centers for Disease Control and Prevention's (CDC) Advisory Committee on Immunization Practices. **Prior to starting Kindergarten**, students must receive their final doses of DTaP, IPV, MMR, and varicella. **Prior to starting sixth grade**, students must receive one dose of Tdap vaccine, even if the student is younger than 11 years. You can view recommended vaccine schedules at: www.cdc.gov/vaccines/schedules/easy-to-read/child-easyread.html (birth through 6 years) or www.cdc.gov/vaccines/schedules/easy-to-read/adolescent-easyread.html (7 to 18 years).
- CDC also recommends vaccines for COVID-19, hepatitis A (HepA), human papillomavirus (HPV), influenza (flu), and meningococcal disease (MenACWY and MenB), but these are not required for school entry in Colorado.

Exclusion from school

- Your student may be excluded from school if your school does not have an up-to-date *Certificate of Immunization*, *Certificate of Exemption*, or an in-process plan on file for your student.
- If someone gets sick with a vaccine-preventable disease or there is an outbreak at your student's school and your student has not received the vaccine for that disease, they may be excluded from school activities. That could mean lost learning time for them and lost work and wages for you. For example, if your student has not received a MMR vaccine, they may be excluded from school for 21 days after someone gets sick with measles.

Have questions?

Talk with a health care provider or your local public health agency (LPHA) about which vaccines your student needs or if you have questions. You can find a vaccine provider at cdphe.colorado.gov/immunizations/get-vaccinated. You can read about the safety and importance of vaccines at www.cdc.gov/vaccines/parents/FAQs.html, childvaccineco.org, ImmunizeForGood.com, and cdphe.colorado.gov/immunization-education. Staying up to date on routine immunizations is important for adults, as well as children. We encourage parents and guardians to find out what vaccines might be due. It's never too late for families to get back on track! Learn more about vaccines for adults at www.cdc.gov/vaccines/adults/rec-vac/index.html.

Paying for vaccinations

If you need help finding free or low-cost vaccines and providers who give them, go to COVax4Kids.org, contact your local public health agency (find LPHA contact information at cdphe.colorado.gov/find-your-local-public-health-agency), or call the Mile High Family Health Line at 303-692-2229 or 1-800-688-7777 to ask about Medicaid contact information and health clinics located in your area.

Vaccination records

- Share your student's updated *Certificate of Immunization* with their school every time they receive a vaccine.
- Need to find your student's vaccine record? It may be available from the [Colorado Immunization Information System \(CIIS\)](https://Colorado Immunization Information System (CIIS)). Visit COVaxRecords.org for more information, including directions for how to use the CIIS Public

Portal to view and print your student's vaccine record.

Exemptions

- If your student cannot get vaccines because of [medical reasons](#), you must submit a *Certificate of Medical Exemption* to your school, signed by a physician (MD, DO), advanced practice nurse (APN), or delegated physician assistant (PA). You only need to submit this certificate once, unless your student's school or information changes. You can get the form at cdphe.colorado.gov/vaccine-exemptions.
- If you choose not to have your student vaccinated according to Colorado's school vaccine requirements for reasons that are nonmedical, you must submit a *Certificate of Nonmedical Exemption* to your school. Nonmedical exemptions must be submitted annually at every new school year (July 1 through June 30). There are two ways to file a nonmedical exemption.
 1. File the *Certificate of Nonmedical Exemption* WITH the signature from an immunizing provider in Colorado who is a physician (MD, DO), advanced practice nurse (APN), delegated physician's assistant (PA), registered nurse (RN), or pharmacist licensed in Colorado; OR
 2. File the *Certificate of Nonmedical Exemption*, which you will be able to access upon completion of the state's online immunization education module.
- Downloadable certificates and a link to the online education module are available at cdphe.colorado.gov/vaccine-exemptions.

How's your school doing on vaccinations?

Some parents/ guardians/caregivers, especially those with students who have weakened immune systems, may want to know which schools have the highest immunization rates. Annually, schools must report immunization and exemption numbers (but not student names or birth dates) to the state health department. Schools do not control their specific immunization and exemption rates or establish the Vaccinated Children Standard described in [§25-4-911, CRS](#). Schools must include their MMR immunization and exemption rates from the most recently completed school year in this letter. Schools may choose to also include immunization and exemption rates for other school-required vaccines. Additional immunization and exemption rates can be found at COVaxRates.org.

School name	2021-2022 MMR immunization rate REQUIRED IN LETTER	2021-2022 MMR exemption rate REQUIRED IN LETTER
Park View Elementary	94.2%	0%
<i>Schools may also include the rates for the school-required vaccines shown below in this annual letter to parents/guardians</i>		
Vaccinated Children Standard 95% immunization rate for all school-required vaccines	2021-2022 DTaP/Tdap immunization rate	2021-2022 DTaP/Tdap exemption rate
	2021-2022 HepB immunization rate	2021-2022 HepB exemption rate
	2021-2022 IPV immunization rate	2021-2022 IPV exemption rate
	2021-2022 Varicella immunization rate	2021-2022 Varicella exemption rate

KINDERGARTEN THROUGH 12TH GRADE IMMUNIZATION CHART
REQUIRED VACCINES FOR SCHOOL ATTENDANCE 2022-23

VACCINE	Number of Doses	Grades K-12 (4-18 Years of Age)
		<i>Vaccines must be given no earlier than the MINIMUM INTERVALS & AGES in order to be valid. A 4-day grace period applies in most situations.</i>
Diphtheria/Tetanus/ Pertussis (DTaP) <i>Only licensed through 6 yrs of age.</i>	4 to 5	5 DTaP doses unless dose 4 is given on or after the 4 th birthday. Final dose of DTaP is to be given on or after the 4th birthday.
Tetanus/Diphtheria/ Pertussis (Tdap) <i>For students 7 years of age or older.</i> One dose of Tdap is required for students in 6th through 12th grades	3 or 4	3 doses of tetanus/diphtheria containing vaccines (DTaP, DT, Td, Tdap) are required, or 4 doses required if 1 st dose of DTaP is given before 1 year of age. Students, ages 7-10 yrs that did not complete a series of pertussis-containing vaccine before their seventh birthday should receive a single dose of Tdap. If needed, they are to complete their series with Td or Tdap. An additional Tdap is required at 6th grade entry regardless of when the previous dose of Tdap was given and the student is at least 10 years of age.
Polio (IPV) <i>With a combination of OPV & IPV, will need a series of 4 doses.</i>	3 to 4	4 IPV doses unless 3 rd dose is given on or after 4 th birthday. Final dose of IPV is to be given on or after the 4th birthday.
Measles/Mumps/Rubella (MMR) <i>If 2 live vaccines are not given on the same day, there must be a 28 day interval between the 2 doses.</i>	2	The 1 st dose is not valid if administered more than 4 days before the 1 st birthday. 2 valid doses are required for students entering Kindergarten & through 12 th grade.
Varicella (Chickenpox) <i>If 2 live vaccines are not given on the same day, there must be a 28 day interval between the 2 doses.</i>	2	The 1 st dose is not valid if administered more than 4 days before the 1 st birthday. 2 doses are required for students entering Kindergarten & through 12 th grade. Note: no vaccine required if there is laboratory documentation of chickenpox disease or a disease screening performed by a healthcare provider.
Hepatitis B <i>Administration of 4 doses is permitted when a combination vaccine containing HepB is used after the birth dose.</i>	3 or 4	The 2 nd dose must be administered at least 4 weeks after the first dose. The 3 rd dose must be administered at least 16 weeks after the 1 st dose, at least 8 weeks after the 2 nd dose, and the final dose must be administered no earlier than 24 weeks of age. Note: there is a 2-dose series for ages 11-15 years that uses a specific adult vaccine.

RECOMMENDED VACCINES FOR THE BEST PROTECTION AGAINST VACCINE-
PREVENTABLE DISEASE

VACCINE	Number of Doses	Grades K-12 (4-18 Years of Age) <i>Vaccines administered ≤ 4 days before the minimum age are valid</i>
Influenza (Flu)	1 to 2	2 doses initially if under 9 yrs of age with a minimum interval of 28 days between doses, then 1 dose annually, thereafter. (Recommended for all children 6 months of age and older).
Meningococcal ACWY (MenACWY)	2 doses	Adolescents 11-18 years of age (11-12, 16-18)
Serogroup B Meningococcal (MenB)	2 doses	Adolescents 16-18 years of age
Human Papillomavirus (9vHPV)	2 to 3	Adolescents 11-18 years of age Series initiation age 9-14 – two doses 6-12 mos apart Series initiation 15+ – three doses 0, 1-2 mos and 6 mos
Hepatitis A (Hep A)	2	All children 1 year of age and older, minimum interval of 6 months between doses.

Immunization requirements are strictly enforced for all students. Students who do not meet the requirements will be denied attendance according to Colorado Revised Statutes § 25-4-902. There are three ways to be in compliance with the school immunization law:

1. Student's immunization record shows they are fully immunized with required vaccines.
A laboratory report for some vaccines or diseases showing immunity is also acceptable.
2. For students who are not up to date on required vaccines, the school will notify the parent/guardian that the student has 14 days to receive the required vaccine(s).
Parents are to provide a written plan for the remaining vaccines following the minimum intervals of the Advisory Committee on Immunization Practices (ACIP) schedule. If the plan is not followed, the student shall be excluded from school for non-compliance.
3. Submission of a Certificate of Medical Exemption signed by a healthcare provider, (MD, DO, APN, PA) or a Certificate of Nonmedical Exemption signed by an immunizing healthcare provider or obtained after the completion of CDPHE's online immunization education module. Visit www.colorado.gov/vaccineexemption.

Please refer to the ACIP Immunization Schedule, Table 1, 2 and notes:
cdc.gov/vaccines/schedules/downloads/child/0-18yrs-child-combined-schedule.pdf

Last Reviewed 2/2022

Notification to Access Benefits

Colorado Department of Education School Health Services Program

The Department of Health and Human Services sponsors a program allowing our district to seek reimbursement for health-related services provided to children with Medicaid health insurance. This program helps our district to maximize federal funds for support of additional health services in our schools.

The Colorado Department of Education and the District will request parental permission to provide health related services to each child and to release and exchange medical and other confidential information, as necessary, to the Department of Health Care Policy and Financing (Medicaid), whether directly or through a contracted billing agency, for health services provided to each child after the date of this notification. Information released may include personally identifiable information, records, or information about the services which may be provided to each child. The purpose of the disclosure is to access the child's public benefits to receive Medicaid reimbursement for said services.

The District, the Department of Health Care Policy and Financing, and the contracted billing agency, if any, require my permission to send claims to Medicaid and receive payment from Medicaid for health related services as set forth in my child's IEP or IFSP.

Medicaid reimbursement for health related services provided by the district and the Colorado Department of Education will not affect any other Medicaid services for which a child is eligible. Each child will receive the services listed in the IEP regardless of whether or not a child is enrolled in public benefits. If a parent refuses to allow access to the Department of Health Care Policy and Financing, it does not relieve the District of its responsibility to ensure that all required services are provided to the child at no cost to the parent.

The granting of consent is voluntary and may be revoked at any time. If a parent later revokes consent, that revocation is not retroactive (i.e., it does not negate an action that has occurred after the consent was given and before the consent was revoked).

The District and the Colorado Department of Education will operate under the guidelines of the Family Educational Rights and Privacy Act (FERPA) to ensure confidentiality regarding each child's treatment and provision of health related services.

Expectations for Student Behavior

The following Positive Behavior Support Plan is a systems approach to enhance our school to educate all students, especially students with challenging social behaviors, by establishing:

- Clearly defined outcomes that relate to academic and social behavior
- Systems that support staff
- Practices that support student success
- Data utilization that guide decision making.

Our goal is to have a positive, safe learning environment for all students, staff, and parents.

CUBS GROWL are our school rules which all students will follow.

GROWL means that all our students will be:

Going to College

Respectful

On Task

Wise

Leaders

Through those basic FIVE components our students will GROWL as #1 students as they demonstrate increased

**Responsibility & Understanding
which Lead to Excellence**

Positive Behavior

Our Positive Behavior Support Plan will periodically reward individual students and the whole class with special recognitions and celebrations that acknowledges their progress and success in following behavioral and academic expectations.

Positive behavior includes the demonstration of good manners and helping each other.

All students are expected to respect individual differences and unique characteristics. Therefore, bullying and or harassment will not be tolerated.

Please review the Pueblo School District 60 website and copy of the Student Code of Conduct.



Policies and Regulations (School District 60)

***District Policies and Regulations are available on the District website at: www.pueblod60.org/policies or from the school office.**

All District policies and regulations apply regardless of whether they have been specifically highlighted in this handbook

See also the District's Student Code of Conduct also available on the District's website at: www.pueblod60.org.

JJJ: Extracurricular Activity Eligibility

All students meeting eligibility requirements are entitled to participate in extracurricular activities at their school of attendance. Subject to the same eligibility requirements, the district shall allow students enrolled in any school (including charter schools, online education programs, nonpublic schools and home schools) to participate on an equal basis in any activity offered by the district that is not offered at a student's school of attendance. *See complete policy.**

JJJ-R: Rules governing participation in all school-approved extracurricular activities. *See complete regulation.**

JQ: Student Fees, Fines, and Charges

Students shall not be charged an instructional fee as a condition of enrollment in school or as a condition of attendance in any class that is considered part of the academic portion of the district's educational program except tuition when allowed by law. However, the district may require students to pay textbook fees, fees for expendable materials and other miscellaneous fees as more fully set forth in this policy. *See complete policy.**

JRA/JRC: Student Records/Release of Information on Students

In recognition of the confidential nature of student education records, no person or agency may access student education records without prior written consent from the student's parent/ guardian or the eligible student, except as set forth in law and this policy.

The superintendent or designee shall provide for the proper administration of student records in accordance with law, including the implementation of safeguard measures or procedures regarding access to and disclosure of student education records. *See complete policy.**

JRA/JRC-R – Student Records, Notification to Parents and Students of Rights Concerning Student Education Records (Review, Amendment and Hearing Procedures): This regulation contains the procedures to follow when a parent or eligible student seeks to review or challenge the content of student education records. *See complete regulation.**

JRA/JRC-E-1– FERPA Notice: The Family Educational Rights and Privacy Act (FERPA) and Colorado law afford parents/guardians (parents) and students over 18 years of age (eligible students) certain rights with respect to the student's education records, as follows:

1. The right to inspect and review the student's education records within a reasonable time period after the request for access is made (not to exceed 45 days). *See JRA/JRC-R.*
2. The right to request the amendment of the student's education records that the parent or eligible student believes are inaccurate, misleading or otherwise in violation of the student's privacy rights. *See JRA/JRC-R.*
3. The right to privacy of personally identifiable information in the student's education records, except to the extent that FERPA and state law authorize disclosure without consent. *See JRA/JRC.*
4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the district to comply with the requirements of FERPA. The name and address of the office that administers FERPA is: Family Policy Compliance Office, U.S. Department of Education, 400 Maryland Avenue, SW, Washington, DC 20202-8520.
5. The right to refuse to permit the designation of any or all of the categories of directory information. *See JRA/JRC.*
6. The right to request that information not be provided to military recruiting officers. *See JRA/JRC and JRA/JRC-E-2.*

Issued: June 25, 2013

JS: Suspension/Expulsion of Students

While using district technology or personal technology on district property, in district vehicles and at district-sponsored activities, students shall act in an appropriate manner and in accordance with Board, school, and district policies and procedures, and applicable law. It is the joint responsibility of district and school personnel and students' parent(s)/guardian(s) to educate students about their responsibilities and to establish expectations when students use or access district and personal technology. *See complete policy.**

JS-E: Acceptable Use Agreement. *See complete exhibit.**

JKD/JKE: Student Use of Internet and Electronic Communications

The Board of Education shall provide due process of law to students, parents/guardians and school personnel through written procedures consistent with law for the suspension or expulsion of students and the denial of admission. *See complete policy.**

JKE-E: Grounds for Suspension/ Expulsion

The following may be grounds for suspension or expulsion from a public school: 1) Continued willful disobedience or open and persistent defiance of proper authority. 2) Willful destruction or defacing of school property. 3) Behavior on or off school property which is detrimental to the welfare or safety of other pupils or of school personnel including behavior which creates a threat of physical harm to the child or other children. 4) Declaration as a habitually disruptive student. 5) The use, possession or sale of a drug or controlled substance on school grounds, in a school vehicle, or at a school activity or sanctioned event. 6) The commission of an act on school grounds, in a

school vehicle, or at a school activity or sanctioned event that, if committed by an adult, would be robbery. 7) Possession of a dangerous weapon. 8) Repeated interference with a school's ability to provide educational opportunities to other students. 9) Carrying, using, actively displaying, or threatening with the use of a firearm facsimile that could reasonably be mistaken for an actual firearm in a school building or in or on school property. 10) Failure to comply with the provisions of Part 9, Article 4, Title 25, C.R.S. (immunization requirements). 11) Making a false accusation of criminal activity against an employee of an educational entity to law enforcement authorities or school district officials or personnel. *See complete policy.**

JKE-R: Suspension/ Expulsion of Students

Through written policy the Board of Education has delegated to any school principal the power to suspend a student for not more than five or 10 days, depending upon the type of infraction. Pursuant to policy JKD/JKE, the superintendent has been delegated the power to suspend a student for additional periods of time. However, the total period of suspension will not exceed 25 school days. As a general rule, a suspension will be 10 days or less. *See complete regulation for procedures.**

JEA: Compulsory Attendance

Every child who has attained the age of six years on or before August 1 of each year and is under the age of 17 is required to attend public school with such exceptions as provided by law. It is the parents' responsibility to ensure attendance. *See complete policy.**

JH: Student Absence/Excuses

One criteria of a student's success in school is regular and punctual attendance. Frequent absences may lead to poor academic work, lack of social development and possible academic failure. Regular attendance is of utmost importance for school interest, social adjustment and scholastic achievement. No single factor may interfere with a student's progress more quickly than frequent tardiness or absence. According to state law, it is the obligation of every parent/guardian to ensure that every child under their care and supervision receives adequate education and training and, if of compulsory attendance age, attends school. *See complete policy.**

JHB: Truancy

"Habitual truant" shall be defined as a student of compulsory attendance age who has four total days of unexcused absences from school in any one month or 10 total days of unexcused absences during any school year. Absences due to suspension or expulsion shall not be counted in the total of unexcused absences for purposes of defining a student as "habitually truant." *See complete policy.**

JICA: Student Dress Code

A safe and disciplined learning environment is essential to a quality educational program. District-wide standards on student attire are intended to help students concentrate on schoolwork, reduce discipline problems, and improve school order and safety. The Board recognizes that students have a right to express themselves through dress and personal appearance; however, students shall not wear apparel that is deemed disruptive or potentially disruptive to the classroom environment or to the maintenance of a safe and orderly school. This policy is designed to ensure that all students are treated equitably regardless of race, sex, gender identity, gender expression, sexual orientation, ethnicity, religion, cultural observance or body type/size *See complete policy.**

JLCB: Immunization of Students

The Board directs the superintendent or designee(s) to annually provide parents/guardians of each student enrolled in the district a copy of the standardized immunization document developed by the Colorado Department of Public Health and Environment. The standardized immunization document includes a list of required and recommended immunizations and the age at which each immunization should be given.

No student is permitted to attend or continue to attend any school in this district without meeting the legal requirements of immunization against disease unless the student has a valid exemption for health, religious, personal or other reasons as provided by law.

Students who do not submit an up-to-date certificate of immunization or a written authorization signed by one parent/guardian requesting local health officials to administer the immunizations or a valid exemption will be suspended and/or expelled from school according to regulation JLCB-R.

All information distributed to parents/guardians by the district will inform them of their rights to seek an exemption from immunization requirements.

Adopted: July 16, 1996

Revised: June 25, 2013

LEGAL REFS.: C.R.S. 22-32-140 (annual distribution of standardized immunization document required)
C.R.S. 22-33-106 (grounds for suspension, expulsion and denial of admission)
C.R.S. 25-4-901 et seq. (school entry immunizations)
6 CCR 1009-2 (school immunization requirements)

CROSS REFS.: JF, Admission and Denial of Admission
JF-R, Student Admission and Denial of Admission (Procedures for Students in Out-of-Home Placements)
JKD/JKE, Suspension/Expulsion of Students
JRA/JRC, Student Records/Release of Information on Students

JLCB-R: Immunization of Students

1. No student may attend school in the district unless the student has presented to the school an up-to-date certificate of immunization or a completed exemption form. [Note: please refer to current standardized immunization documents developed and updated by the Colorado Department of Public Health and Environment for a list of immunization requirements and recommendations.] A student shall be exempted from required immunizations only upon submission of:

- a. certification from a licensed physician that the student's physical condition is such that immunization would endanger the student's life or health or is otherwise medically contraindicated due to other medical conditions.
- b. a statement signed by the parent/guardian or the emancipated student that the student adheres to a religious belief whose teachings are opposed to immunizations.
- c. a statement signed by the parent/guardian or the emancipated student that the student holds a personal belief that is opposed to immunizations.

In the event of an outbreak of disease against which immunization is required, no exemption will be recognized and those students will be excluded from school.

2. The district will provide upon request an immunization reporting form. The school nurse is responsible for seeing that required information is included on the form and transferred to an official certificate of immunization as required.
3. If there is a failure to comply with the immunization requirements, the school nurse will personally notify the parent/guardian or emancipated student. Such notification will be accomplished either by telephone or in person. If this is not possible, contact will be by mail. Emancipated Students must be contacted directly rather than through their parents/guardians.

The parent/guardian or emancipated student will be notified of the following:

- a. that up-to-date immunizations are required under Colorado law.
- b. that within fourteen (14) days of notification, the parent/guardian must submit either an authorization for administration of the immunization by health officials or a valid exemption or documentation to the school showing that the next required immunization has been given and a written plan for completion of all required immunizations.
- c. that if the required documentation is not submitted within fourteen (14) days of notification or if the student begins but does not continue or complete the written plan, the student will be suspended or expelled.
4. A student who fails to comply shall be suspended by the principal for up to five days and notice of the suspension sent to the Health Department.
5. If no certificate of immunization is received during the period of suspension, the superintendent will institute proceedings for expulsion.
6. Any suspension or expulsion under this policy will terminate automatically upon compliance.
7. Record of any such suspension or expulsion will be contained in the student's health file, with an appropriate explanation, not in the student's disciplinary file.

Any student expelled for failure to comply with the immunization requirements will not be included in calculating the dropout rate, but will be included in the annual report to the State Board of Education.

Students in out-of-home placements

The following procedure shall apply to students in out-of-home placements, as that term is defined by C.R.S. 22-32-138(1)(e).

Unless the district or school is otherwise authorized to deny enrollment to a student in out-of-home placement, the district or school shall enroll the student regardless of whether the district or school has received the student's immunization records. Upon enrolling the student, the school shall notify the student's legal guardian that unless the school receives the student's certificate of immunization or a written authorization for administration of immunizations within fourteen (14) days after the student enrolls, the school shall suspend the student until such time as the school receives the certificate of immunization or authorization.

Approved: July 16, 1996

Revised: March 14, 2006

Revised: June 25, 2013

KFA: Public Conduct on District Property

Persons using or upon school district property, including all district buildings, parking lots, and any district vehicle used to transport students, shall not engage in the conduct described below.

Any person considered by the superintendent or designee to be in violation of this policy shall be instructed to leave district property and law enforcement may be contacted. Any person who has engaged or district officials reasonably believe will engage in conduct prohibited by this policy may be excluded from district property.

The following conduct by any person is prohibited:

1. Any conduct that obstructs, disrupts or interferes with or threatens to obstruct, disrupt or interfere with district operations or any activity sponsored or approved by the district.
2. Physical abuse or threat of harm to any person or school district property.
3. Damage or threat of damage to district property regardless of the location, or property of a member of the community when such property is located on district property.
4. Forceful or unauthorized entry to or occupation of district facilities, including both buildings and grounds.
5. Use, possession, distribution or sale of drugs and other controlled substances, alcohol and other illegal contraband on district property, at district or school-sponsored functions or in any district vehicle transporting students. For purposes of this policy, "controlled substances" means drugs identified and regulated under federal law, including but not limited to marijuana, cocaine, opiates, phencyclidine (PCP) and amphetamines (including methamphetamine). If, however, the administration of medical marijuana is in accordance with the Board's policy on administration of medical marijuana to qualified students, such possession shall not be considered a violation of this policy.

6. Distribution, manufacture or sale of controlled substances or the possession of controlled substances with intent to distribute them within 1,000 feet of the perimeter of school grounds.
7. Entry onto district buildings or grounds by a person known to be under the influence of alcohol or a controlled substance.
8. Unlawful use of any tobacco product.
9. Unlawful possession of a deadly weapon, as defined in state law, on school property or in school buildings.
10. Profanity or verbally abusive language.
11. Violation of any federal, state or municipal law or Board policy.

Adopted: May 28, 2015

Revised: August 23, 2016

LEGAL REFS.: 21 U.S.C. 860 (*crime to distribute or manufacture controlled substances within 1,000 feet of a school*)
 C.R.S. 18-1-901 (3)(e) (*definition of deadly weapon*)
 C.R.S. 18-9-106 (*disorderly conduct*)
 C.R.S. 18-9-108 (*disrupting lawful assembly*)
 C.R.S. 18-9-109 (*interference with staff, faculty or students of educational institutions*)
 C.R.S. 18-9-110 (*public buildings – trespass, interference*)
 C.R.S. 18-9-117 (*unlawful conduct on public property*)
 C.R.S. 18-12-105.5 (*unlawful carrying/possession of weapons on school grounds*)
 C.R.S. 18-12-214 (3)(a) (*person with valid concealed handgun permit may have a handgun on school property as long as hand gun remains in his or her vehicle and if, while the person is not in vehicle, the gun is kept in a compartment and the vehicle is locked*)
 C.R.S. 18-18-407 (2) (*crime to sell, distribute or possess with intent to distribute any controlled substance on or near school grounds or school vehicles*)
 C.R.S. 22-1-119.3 (3)(c), (d) (*no student possession or self-administration of medical marijuana, but school districts must permit the student's primary caregiver to administer medical marijuana to the student on school grounds, on a school bus or at a school-sponsored event*)
 C.R.S. 25-1.5-106 (12)(b) (*possession or use of medical marijuana in or on school grounds or in a school bus is prohibited*)
 C.R.S. 25-14-103.5 (*boards of education must adopt policies prohibiting tobacco and retail marijuana use on school property*)
 C.R.S. 25-14-301 (*Teen Tobacco Use Prevention Act*)

CROSS REFS.: ADC, Tobacco-Free Schools
 GBEB, Staff Conduct
 GBEC, Alcohol and Drug-Free Workplace
 JICH, Drug and Alcohol Involvement by Students
 JICI, Weapons in School
 KI, Visitors to Schools
 JLCDB, Administration of Medical Marijuana to Qualified Students

NOTE: *The exceptions in state law that permit possession of a deadly weapon on school property are that the person:*

- a. *has legal authority to carry or possess a deadly weapon. C.R.S. 18-12-105.5 (3).*
- b. *is presenting an authorized public demonstration or exhibition for the school or an organized class. C.R.S. 18-12-105.5 (1).*
- c. *is carrying out duties for the school district which require the use of a deadly weapon. C.R.S. 18-12-105.5(1).*
- d. *is participating in an authorized extracurricular activity or on an athletic team. C.R.S. 18-12-105.5 (1).*
- e. *has possession of the weapon for use in an approved educational program which includes but is not limited to any course designed for the repair and maintenance of weapons. C.R.S. 18-12-105.5 (3)(h).*
- f. *is a school resource officer or peace officer on duty. C.R.S. 18-12-105.5 (3)(e).*

No Excuses University



✿ Student Pledge ✿

- I understand my College-Bound Planner is my responsibility.
- I will keep track of my Planner and keep it in good condition.
- I will bring my Planner home each night and to school every school day.
- I will use my Planner as a tool to help me prepare for college, develop my character, and manage my goals.
- I will ask my teacher for assistance if I have a question or need help using my Planner.
- I will share my Planner with my parent/guardian every evening and ask for his/her signature of Support.
- I will do my best to complete all sections of this Planner according to the directions provided by my teacher.

Student Signature _____ **Date** _____

✿ Teacher Pledge ✿

- I understand it is my student's responsibility to keep track of his/her Planner and keep it in good condition.
- I will teach my student to demonstrate this responsibility and hold him/her accountable to this Pledge.
- I will utilize this College-Bound Planner in my classroom as a tool to help my student prepare for college, develop character, and manage goals.
- I will teach my student how to use each section of the Planner and answer my student's questions as needed.
- I will show the student's parent/guardian how he/she can support his/her student's use of the Planner throughout the school year.

Teacher Signature _____ **Date** _____

✿ Parent Pledge ✿

- I will work with my child's teacher to learn how my child will use the College-Bound Planner throughout the school year.
- I will sign my child's Planner every evening on the Signature of Support line after my child shares with me what he/she has entered in his/her Planner for the day.
- I will review my child's Monthly Goals with my child each month, and I will review my child's Weekly Goals with my child each week.
- I understand it is my child's responsibility to keep track of his/her Planner and keep it in good condition.
- I will teach my child to demonstrate this responsibility and hold him/her accountable to this Pledge.

Parent/Guardian Signature _____ **Date** _____

Tentative schedule for our School-wide Events for 2023-2024 (Dates/times are subject to change)

Date/Time	Event	Description
August 2023		
August 31	Zoo Back to School	Zoo night/back to school
September 2023		
September 7	NEU Tailgate/Meet and Greet	Come meet teachers and staff, tour the building, Title I expectations, classroom expectations
October 2023		
October 21	Peace Summit	This is a citywide event centered around No Bully / Power of Zero
Thursday, October 26	Halloween Math Night	Students dress up in their costumes and visit stations that teach math games and skills.
November 2023		
November 9 (tentative) 3:30 – 5:00 p.m.	Children’s Museum No Bully Parent Mtg.	We will serve pizza and refreshments at the Arts Center for our No Bully Parent Meeting
December 2023		
Thursday, December 7	Performance	5th Grade Holiday Musical
Thursday, December 14	Segunda	Students shop for holiday items for their family and friends. We will need parent help setting up, wrapping, etc. prior to this day.
January 2024		
Monday, January 22	1st Semester Awards Assembly	Recognizing students for academic, behavior, growth, attendance, etc. for the first semester.
February 2024		
Thursday, February 8 7:00–7:45 a.m.	Donuts for Dads	Come celebrate our Fathers/Uncles/Grandpas or any male role models with Donuts for Dads
February	Talent Show	Tentative – this is a committee
March 2024		
Thursday, March 15 3:05–5:00 p.m.	Healthy Minds, Bodies, Learners/Book Fair	Community agencies come and share their program offerings, prizes given, and the book fair will be open.
Sunday, March 7 8:00 a.m.	Funner to be a Runner Spring Runoff	Students participate in the 5k or 1 mile run at the “Spring Runoff”
April 2024		
Sunday, April 21	Car Wash	Fund-raiser
Friday, April 26	Performance	3rd Grade Orff/Boomwhacker Performance
May 2024		
Thursday, May 9 7:00–7:45 a.m.	Muffins for Moms	Come celebrate our Mothers/Aunts/Grandmas or any other female role models with Muffins for Moms.
Thursday, May 24 9:00 a.m.–5:00 p.m.	5th Grade Math Day (Colorado Rockies Game)	5th grade culminating end of the year field trip. Math Day
Thursday, May 30	End of Year Awards Assembly	Recognizing students for academic, behavior, growth, attendance, etc. for the 2nd semester.
Thursday, May 30	Performance	Kindergarten Performance during graduation
June 2024		
Monday, June 3	Field Day	Students participate in athletic events as a culminating activity for the year
	Cub of the Month Assemblies	We will recognize our Cub of the Month recipients: Sept./Oct., Nov./Dec./Jan., Feb./March, April/May

Important Dates to Remember For 2023-2024 School Year

Aug. 14	Assessment Day
Aug. 15	1st Day of School for Students
Sept. 4	No School - Holiday
Oct. 12	1st Quarter/Grade Period Ends
Oct. 16-19	Parent/Teacher Conferences - By Appt.
Nov. 20-23	No School - Thanksgiving Break
Dec. 20-Jan. 8	No School - Winter Break
Mar. 25-29	No School - Spring Break
May 27	No School - Holiday
June 3	Last Day of School for Students

A school calendar on one side and really important dates on this side.

*This page would look great, attached to refrigerators in the
homes of Park View families!*

Handy and Convenient

