



Staff Protection Form

Staff Protection forms should be completed if there is an incident report of a knowingly false child abuse allegation, an assault upon, disorderly conduct toward, harassment of, or any alleged offense under the Colorado Criminal Code directed toward a school employee, or instances of damage occurring on the premises to district property, or to the personal property of a school employee by a student.

Employee Complaint

Completed by Employee

Student's name _____

School _____

Description of incident (including date of incident, time, location, witnesses and personal or property damages):

Employee's Signature/Date _____

Administrative Action

Completed by Supervisor

Date of receipt of complaint _____

Date of birth of student _____ Grade Level _____ Special Education _____

Date complaint was filed with the Police Dept* _____ Case No. Assigned _____

Date copy of complaint, findings and decision provided to:

Employee _____

Department of Human Resources _____

Distribution:

- Employee
- Principal
- Office of Truancy, Academic and Family Support
- Office of School Culture Wellness and Safety