

WORK SCHEDULE

10 MONTH  
CLERICAL

August 3, 2020 – June 9, 2021

**August 2020**

S	M	T	W	T	F	S
						1
2	★3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

**September 2020**

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

**October 2020**

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

**November 2020**

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

**December 2020**

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

**January 2021**

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

**AUGUST**

Begin.....3  
4-Hour Work Day.....14

**SEPTEMBER**

Holiday (Labor Day).....7

**OCTOBER**

**NOVEMBER**

Professional Development/Work Day:  
4 Hours.....6  
Thanksgiving Break.....23, 24, 25, 26

**DECEMBER**

Winter Break.....21, 22, 23, 24  
28, 29, 30, 31

**JANUARY**

**FEBRUARY**

**MARCH**

Professional Development/Work Day:  
4 Hours.....12  
Holiday (Spring Break).....22, 23, 24, 25

**APRIL**

**MAY**

Holiday (Memorial Day).....31

**JUNE**

4-Hour Work Day.....4  
End.....9

**JULY**

**February 2021**

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

**March 2021**

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

**April 2021**

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

**May 2021**

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

**June 2021**

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	★10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

**July 2021**

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

- KEY**
- ★ Begin / End
  - Non-Work Day/Holiday
  - ◻ 4-Hour Day (no lunch)
  - ◻ Professional Development/Work Day:  
4-Hour Day (no lunch)

**WORK SCHEDULE**  
9.5 Hours per Day =  
9 hours work + 1/2 hour unpaid lunch

**WORK DAYS**

August .....	18	March.....	16
September .....	17	April .....	17
October.....	17	May.....	16
November.....	14	June.....	7
December.....	11	July .....	0
January.....	16	<b>Total .....</b>	<b>165</b>
February.....	16		

